Services Committee - Guildhall Budget 2026-27
Saltash Town Council
For the year ended 31 March 2027

Black text - budget assumptions
Red text - Further Actions (To Be Agreed)
Purple text - new codes
Blue text - recommend virements
Green text - recommendation from Building Condition report

Account	Prior Year 2025/26	EMF Balances B/F 2025/26	Budget 2026/27	Actual YTD 2026/27	Budget Available 2026/27	Precept 2027/28	Notes	Budget 2028/29	Budget 2029/30	Budget 20230/31	Budget 2031/32
Guildhall Operating Income											
4200 GH Income - Guildhall Bookings	1,936	0	2,076	500	1,576	640	A prudent room hire income budget is proposed due to reduced hire space. Future income growth expected from the upgraded and promoted conference room, including new audio facilities	662	685	709	734
4201 GH Income - Guildhall Refreshments	267	0	251	131	120	70	Prudent income planned due to reduce room hire availability	72	75	78	81
4206 GH Income - Guildhall Photocopying Income	73	0	4	9	(5)	4	Current Year Budget + CPI	4	4	4	4
Total Guildhall Operating Income	**2,275**	**0**	**2,331**	**640**	**1,691**	**714**		**738**	**764**	**791**	**819**
Guildhall Operating Expenditure											
6400 GH Rates - Guildhall	10,819	0	11,136	9,887	1,249	10,042	Based on Actual 2026/27 + CPI Autumn budget statement confirms increases will be capped by CPI inflation	10,393	10,757	11,133	11,523
6401 GH Water Rates - Guildhall	954	0	859	648	211	1,762	Based on Current Year Actual + 20% (last year increase water 11% and sewerage 26%)	1,824	1,888	1,954	2,022
6402 GH Gas - Guildhall	1,784	0	5,935	403	5,532	5,000	Reduction of current budget to £5,000 based on 4 year average £3,651. This still leaves some contingency for price increases	5,175	5,356	5,543	5,737
6403 GH Electricity - Guildhall	5,161	0	6,000	1,425	4,575	6,210	Current Year Budget + CPI (4 year average £5,115)	6,427	6,652	6,885	7,126
6404 GH Fire, Security Alarm & CCTV - Guildhall	724	0	1,050	936	114	1,087	Current Year Budget + CPI	1,125	1,164	1,205	1,247
6408 GH Cleaning Materials & Equipment - Guildhall	1,343	0	1,438	791	647	1,488	Current Year Budget + CPI	1,540	1,594	1,650	1,708
6409 GH Boiler Service & Maintenance	117	0	1,303	0	1,303	1,349	Current Year Budget + CPI	1,396	1,445	1,496	1,548
6410 GH General Repairs & Maintenance	1,558	0	2,000	262	1,738	2,070	Current Year Budget + CPI Major works have been planned in budget code **6470 GH EMF Guildhall Maintenance** (4 year average £2,852)	2,142	2,217	2,295	2,375
6412 GH Lift Service & Maintenance	3,012	0	5,156	2,160	2,996	5,169	No increase required for 2027/28 Annual maintenance £3,312 + CPI Additional £1,750 for non contract maintenance	5,350	5,537	5,731	5,932
6413 GH Refreshment Costs - Guildhall	243	0	254	136	118	263	Current Year Budget + CPI (costs include refreshments for room hirers and visitors)	272	282	292	302
6414 GH Equipment - Guildhall	2,836	0	10,378	309	7,911	1,500	Committed costs for 2026/27 Audio Visual equipment for Long Room Budget for 2027/28 Cupboard for sound system + contingency	2,000	2,000	2,000	2,000
6421 GH Annual Keyholding Service	0	0	184	151	33	376	Quoted 2026/27 Contract cost + provision for 3 callouts + estimated 10% increase	389	403	417	432
Total Operating Expenditure	**28,550**	**0**	**45,693**	**17,109**	**26,426**	**36,316**		**38,033**	**39,295**	**40,601**	**41,952**
Total Guildhall Operating Surplus/ Deficit	**(26,275)**	**0**	**(43,362)**	**(16,469)**	**(24,735)**	**(35,602)**		**(37,295)**	**(38,531)**	**(39,810)**	**(41,133)**
Guildhall EMF Expenditure											
6418 GH EMF Legal & Professional Fees	0	0	2,088	0	2,088	5,000	Increase budget for future maintenance (to include prof fees x 12% of contract value)	0	0	0	0
6470 GH EMF Guildhall Maintenance	7,131	22,598	18,400	0	40,998	12,583	Recommendation from Building Condition report £12,563 (Budgeted £11k from 2026/27 towards painting in 2031/32 £65k)	10,833	10,833	10,833	10,833
Total Guildhall EMF Expenditure	**7,131**	**22,598**	**20,488**	**0**	**43,086**	**17,583**		**10,833**	**10,833**	**10,833**	**10,833**
Total Guildhall Expenditure (Operational & EMF)	**35,681**	**22,598**	**66,181**	**17,109**	**69,512**	**53,899**		**48,866**	**50,128**	**51,434**	**52,785**
Total Guildhall Budget Surplus/ (Deficit)	**(33,406)**	**(22,598)**	**(63,850)**	**(16,469)**	**(67,821)**	**(53,185)**		**(48,128)**	**(49,364)**	**(50,643)**	**(51,966)**

CPI 3.5% based on September 26 as reported by Office of National Statistics 21-10-26

Precept 2026/27	**(63,850)**
Precept 2027/28	**(53,185)**
Increase / (Decrease)	**(10,665)**
Difference as %	**-16.7%**